

CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

“VETERANS FIRST”



Classification: **STANDARDS COMPLIANCE COORDINATOR**

Salary: \$4,734 - \$5,713

Permanent, Full Time

Location: **Department of Veterans Affairs
Veterans Homes Division, Headquarters
1227 O Street, Room 324
Sacramento, CA 95814**

**Who Should
Apply:**

Current State employees within this classification or those who are eligible on a certification list, transfers, or reinstatement. SROA PROVISIONS APPLY.

**Duties and
Responsibilities:**

standards
assurance

Under the direction of the Deputy Secretary for Veterans Homes, assigned to the Headquarters Division, and as the team leader for the Compliance Officers at the Veterans Homes, the position will coordinate those activities related to achieving and maintaining the licensing and certification of each Home; assuring compliance with other applicable of quality of care and integrating these activities with other facility-wide quality activities as follows:

- Monitor the operations of each Home's continuous quality improvement system and work with appropriate Headquarters staff to develop uniform procedures
- Collect, assemble, assess and publish opportunities for improvement from the quality indicator profiles collected at each Home
- Attend the "exit conferences" of the surveying agencies at each Home
- Collect, assess, and make recommendations for improvement based on the surveys/reviews conducted by outside agencies concerning the quality of patient care at each Home
- Assist in the process of developing corrective actions as required by the surveying agencies
- Monitor the correction of all deficiencies identified and the progress of all quality improvement initiatives undertaken
- Conduct special purpose inspections and Mock Surveys at each Home
- Maintain liaison with the survey coordinators of the USDVA, State, and local Survey Teams
- Provide training related to achieving and maintaining licensing and certification to staff at each Home
- Conduct independent reviews and program audits of licensing and certification activities at each Home
- Provide agreed upon directed assistance to individual Homes and programs

How to Apply:

Candidates should submit a State Application (STD. 678) and résumé to:

**Department of Veterans Affairs
Human Resources Office
1227 "O" Street, Room 402
Sacramento, CA 95814
Attn: Jacquie Hayes, M-80# 102-05/06**

Inquiries:
Voice: (contact number)
(916) 653-2535
TDD: (916) 653-1966

Note: In line #12 of the State Application, you must clearly indicate the basis of your eligibility; i.e., List, Transfer, SROA, Surplus, Reemployment or Reinstatement. Failure to do so could result in being rejected from the interview process.

Final Filing Date: Until Filled